



ASSESSOR'S MONITORING SHEET

General Information

Name of the institution	Department of Education Patna Womens College
Address	Bailey Road
State	Bihar
District	Patna
City	Patna
Pincode	800001
Email	info@pwcbcd.org
STD Code	0612
Telephone No. with Code	2520726
Year of establishment	2005
Hilly Region	No

Teacher Education Programmes (s) offered in the Institution

Sr. No.	Programme	NCTE Recognition Number	Year of Recognition by NCTE	Sanctioned Intake (no. of Students)	Sanctioned Basic Units
1	B.Ed	ERC/7-57.5.16/2005/1928	2005	100	1

Details of Affiliation

Sr. No.	Programme	Name of the Affiliating Body	Affiliation Number	Year of Affiliation
1	B.Ed.	Patna University	P.U.-11/2004-2589/GS(1)	2004

Status of Affiliation	Permanent
Type of Management	Self-financing Institution
Managed by	Self-financing Institution
Status of the Institution	Department in a Composite Institution offering UG/PG Programmes in various disciplines
Institution meant for	Females only
Whether the institute is accessible in all weather conditions and through Pucca Road	Yes
Name of the Nearest Railway Station	Patna Junction

Campus & Infrastructure

1) Land Area and Built-up area

(For Programmes: B.Ed)						
Total Number of Programme (s)	Name of Programme	Land Area (in sqm.)	Compliance/Non-Compliance	Built-Up area (in sqm.)	Compliance/Non-Compliance	Availability of Land
1	B.Ed	21044	Compliance	2760	Compliance	Lease basis

2) Infrastructural Facilities

Infrastructure	Available	Size in Sq. ft.
Number of classrooms	Yes 4	579 - 579
Multipurpose Hall	Yes	6050
Library-cum-Reading Room	Yes	1320
ICT Resource Centre	Yes	1659
Curriculum Laboratory	Yes	40.1
Art & Resource Centre	Yes	600
Health & Physical Education Resource Centre	Yes	283

Infrastructure	Available	Size in Sq. ft.
Multipurpose Playfield	Yes	8748
Principal's Office	Yes	
Staff Rooms	Yes	
Administrative Office	Yes	
Visitors Room	Yes	
Separate Common Room for male & female students	Yes	
Seminar Room	Yes	
Canteen	Yes	
Separate Toilet facility for male & female students	Yes	
Separate Toilet facility for Staff	Yes	
Separate Toilet facility for differently abled persons	No	
Parking Space	Yes	
Open space for Additional Accommodation	Yes	
Store Room	Yes	
Medical facility	Yes	

Staff

Number of Staff (Academic, Administrative, Professional and Technical Staff) as on 1st September 2016

Principal/HOD	1
1) Professor	0
2) Associate Professor/Reader	0
3) Assistant Professor/Lecturer	13
4) Any other	0
5) Total Academic Staff	14
Total Administrative, Technical and Professional Staff	15

No. of Vacant Positions as on 1st September, 2016

Academic Positions	No. of Vacant Positions
Principal/HOD	0
Professor	0
Associate Professor/Reader	0
Assistant Professor/Lecturer	2
Other Staff	No. of Vacant Positions
Administrative Staff	0
Technical Staff	0
Professional Staff	0

Detail of Academic Staff Recruited during Current Session (2016-17)

Course Name	Name	Designation	Year of Appointment
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Detail of Administrative, Professional and Technical Staff Recruited during Current Session (2016-17)

Course Name	Name	Designation	Year of Appointment
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Important Information about the Academic Staff in the Following Tabular Format (B.Ed)

Sr. No.	Heads	Data
1	Number of faculty members approved by the affiliating body	14
2	Number of faculty members not approved by the affiliating body	0
3	Number of faculty members appointed on Permanent/ Regular basis	14
4	Number of faculty members appointed on contract/ adhoc/ temporary basis	0
5	Number of Academic Staff Mentioned Aadhar Number	14
6	Number of Academic Staff not Mentioned Aadhar Number	0
7	Number of Academic Staff Mentioned their Email-Id	14
8	Number of Academic Staff not Mentioned their Email-Id	0

Sr. No.	Heads	Data
9	Number of Academic Staff uploaded their Photograph	14
10	Number of Academic Staff not uploaded their Photograph	0
11	Maximum Emolument Paid to any Academic Staff	101960
12	Minimum Emolument Paid to Any Academic Staff	15100
13	Retirements Benefits being Given to Academic Staff	1
14	Number of Academic Staff not mentioned their Professional Qualification	0
15	Number of Academic Staff mentioned their Professional Qualification	14
16	Professional Qualification Mentioned by Principal/HOD	B.Ed.
17	Names of Academic Staff not mentioned their Professional Qualification	

Important Information about the Administrative, Professional and Technical Staff in the Following Tabular Format (B.Ed)

Sr. No.	Heads	Data
1	Number of Staff appointed on Permanent/ Regular basis	15
2	Number of Staff appointed on contract/ adhoc/ temporary basis	0
3	Maximum Emolument Paid to any Staff	350 per day
4	Minimum Emolument Paid to Any Staff	10000
5	Retirements Benefits being Given to Staff	0
6	Professional Qualification Mentioned by Librarian	No

Course Name: B.Ed

No. of Teaching and Non-Teaching staff members in position at the time of commencement of the Current Session:

Sr. No.	Positions	Number in Position			Status
		Full Time/Regular	Officiating	Contract/Adhoc	
1	Principal	1	0		

Sr. No.	Positions	Number in Position			Status
		Full Time/Regular	Officiating	Contract/Adhoc	
2	Faculty (Perspective in Education)	3		0	
3	Faculty (Pedagogy Subject)	8		0	
4	Faculty (Fine Arts and Education)	0		0	No Faculty
5	Faculty (Performing Arts Education)	1		0	
6	Faculty (Health & Physical Education)	1		0	
Overall Status					Compliance

Student profile

Programme	Date of commencement of the current academic session (2016-18)	Last date fixed by the affiliating body for admission (2016-18)	Date of last admission made in the institution (2016-18)	No. of students enrolled in the current academic session (2016-18)
B.Ed	2016-07-04		2016-07-11	100

Is the category wise distribution of students displayed on the website in the format, as given below?	Yes
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Name Of Programme	Number Of Enrolled Students								Total Enrolled Students
	SC	ST	OBC	Unreserved	Male	Female	Management Quota	Differently abled	
B.Ed	10	7	18	65	-	100	-	-	100

Students Enrolled for the Current Session of B.Ed

Sr. No.	Heads	SC	ST	OBC	Unreserved
1	Highest % Marks in Qualifying examination	70.87%	68.75%	79.87%	86.52%
1	Lowest % Marks in Qualifying examination	55.08%	55%	51%	51.42%

Instructional Resources

Library

a) Sitting capacity in the Reading Room	54
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Books, Titles, and Journals For Programme B.Ed

Name of the Programme	Books, Titles and Professional Journals	Number	Compliance/Non-Compliances Status
B.Ed	Number of Titles Available	2300	Compliance
	Number of Books Available	6954	Compliance
	Number of Professional Journals subscribed	12	Compliance
	Number of Encyclopaedia	404	
	Number of Dictionaries	76	

Addition of Reference Books in Current Session (2016-17) and Previous Session (2015-16)

Name of the Programme	Books, Titles and Professional Journals	In Previous Session (2015-16)	In Current Session (2016-17)
B.Ed	Number of Reference Books Added	510	291

ICT or Educational Technology Resource Centre for Programmes

B.Ed

Sr.No.	Resources for ICT or Educational Technology Resource Centre	Write "A" for Available and "NA" for not Available
1	Adequate number of Computer System	A
2	Hardware for Projection (LCD Projector or Digital Projector etc.)	A
3	CDs/DVDs/ROM	A
4	Educational Software Facilities including TV	A
5	DVD Player	A
6	Slide Projector	NA

Sr.No.	Resources for ICT or Educational Technology Resource Centre	Write "A" for Available and "NA" for not Available
7	Slides	NA
8	Films	NA
9	Satellite ROT (Received Only Terminal)	NA
10	SIT (Satellite Interactive Terminal)	NA

Physical Education Resource Centre

Essential items available be mentioned

Sr. No.	Item Name
1	Wooden Lezim - 50 pcs
2	Wooden Dumb Bells - 50 pairs
3	Relay Batton Nelco - 10 pcs
4	Javeline - 5 pcs
5	Big Drum with stick - 1set
6	Victory Stand - 1
7	Hoopla (Rings) - 50 pcs
8	Height Measuring Stand - 1pc
9	Treadmill - 1
10	Cycle - 1
11	Abs crunch - 1
12	Twister - 1
13	Weight Machine - 1
14	Gym Ball - 1
15	Pink Dumb bells - 2
16	Green Dumb bells - 2
17	Black Dumb bells - 2
18	Slim Trim - 1

Art & Craft Resource Centre

Art and Craft Resource Centre for: (B.Ed)

Sr.No.	Resources for Art and Craft Resource Centre	Write "A" for Available and "NA" for not Available
1	A Set of wood working Tools	A
2	Raw material and Equipment for Toy Making	A
3	Raw material and Equipment for Doll Making	A
4	Raw material and Equipment for Dress Designing	A
5	Raw material and Equipment for Puppetry	A
6	Material for Preparation of Charts	A
7	Material for Preparation of Models and other Practical Activities	A
8	Stationery (Chart Paper, Mount Board, etc.)	A
9	Tools like Scissors, Scales etc.	A
10	Cloth	A

Curriculum Laboratory

Essential items available be mentioned for: (B.Ed)

Sr.No.	Resources for Curriculum Laboratory	Write "A" for Available and "NA" for not Available	Upload the list of Available Resources
1	Resources for English Language	A	List available
2	Resources for Science Education	A	List available
3	Resources for Social Science Education	A	List available
4	Resources for Regional Language Education	A	List available
5	Resources for Core Mathematics	A	List available
6	Overhead Projector/ Notice Boards/Black Boards	A	Not available
7	Resources for General Book	A	List available

Sr.No.	Resources for Curriculum Laboratory	Write "A" for Available and "NA" for not Available	Upload the list of Available Resources
8	Resources for Document	A	List available
9	Resources for Reports	A	List available

Financials

Endowment Fund maintained by the TEI

Sr. No.	Programme Name	Amount	Bank	FDR Number
1	B.Ed	500000	Vijaya Bank	848203311002247

Reserve Fund maintained by the TEI

Sr. No.	Programme Name	Amount	Bank	FDR Number
1	B.Ed	7000000	Vijaya Banka	848203311002246

Annual fees charged from students of different programmes and annual fees fixed by the state Govt. for different programmes

Sr. No.	Programme	Total Annual Fee charged by the Institution(Current Session)	Fee fixed by the Central/State/Union Territory Government(Current Session)
1	B.Ed	56950	50000

Total Income and Total Expenditure

Sr. No.	Heads	Previous Session (2015-16)	Amount (INR)
1	Total Income		5851137.00
1	Total Expenditure		5335308.00

Expenditure during the previous academic session

Sr. No.	Heads	Previous Session (2015-16)	Amount (INR)
1	Salary of Staff		3447228
2	Infrastructure and its Augmentation		1018686
3	Instructional Resources and its Augmentation		52880

Academic Management

Essential Information regarding Academic Management are following

Sr. No.	Heads	Data
1	Daily working hours	7
2	Number of working days	6
3	Weekly working hours	42
4	Number of working days in the previous session	303
5	Number of Schools Available for Internship	10
6	Maximum No. of Students deputed to any School	18
7	Lowest No. of Students deputed to any School	6
8	Name of the Value-added Course Provided by Institution not prescribed by affiliating body	<ul style="list-style-type: none"> • Creative Art in Teaching Learning • E-content Development and Online Teaching Skills • Spoken English with Computer Literacy • Communication and Soft Skills

Details of Internship School

Name of the school	Location	Management	Total Number of students in school	Distance from TEI	No. of student teachers deputed in internship
Government Girl's School, Shastri Nagar, Patna	Urban	Government	1057	4000	13
Bankipore Girl's High School, Patna	Urban	Government	2810	3000	12

Name of the school	Location	Management	Total Number of students in school	Distance from TEI	No. of student teachers deputed in internship
Rajkiya Kanya Madhya Vidyalaya, Adalatganj, Patna	Urban	Government	669	500	8
Kanya Madhya Vidyalaya, Water Tower, Patna	Urban	Government	314	500	6
Madhya Vidyalaya, Mithapur, Patna	Urban	Government	525	4000	6
Baldwin Academy, Buddha Colony, Patna	Urban	Private Unaided	2127	2000	18
St. Paul's High School, Buddha Colony, Patna	Urban	Private Unaided	515	3000	6
St. Paul's Academy, S.K. Nagar, Patna	Urban	Private Unaided	650	1500	8
Carmel High School, Bailey Road, Patna	Urban	Private Unaided	2188	50	12
St. Xavier's High School, Gandhi Maidan, Patna	Urban	Private Unaided	3200	3000	10

Pass % age in the final three examination during the last three academic session

Sr. No.	Programme	Session 2013-14	Session 2014-15	Session 2015-16
1	B.Ed.	99	99	

Number of Ex-students of the Institution who qualified in the Central or State Eligibility Test during the Previous two years

No. of Students Qualified in Previous Years	Year	Number of Students Appeared	Number of Students Qualified
Central Eligibility Test	2014	15	11
State Eligibility Test	2014	25	12
Central Eligibility Test	2015	17	8

Governance Structure

Essential Information regarding Governance Structure are following

Sr. No.	Heads	Data
1	Has the institution constituted the Managing Committee?	Yes
2	Number of meetings held during the previous session of Management Committee	2
3	Has the Institution set up a Grievance Redressal Mechanism?	Yes
4	Has the Institution set up Anti Ragging Mechanism?	Yes

Format to Display Composition of Management Committee

Sr. No.	Name	Educational Qualification	Professional Occupation	Designation
1	Most Rev. Archbishop William D'Souza S.J.	B.A Hons (Philosophy)	Any Other	Chairman
2	Dr. Sister Maria Reema A.C.	Ph.D. (Psychology)	Educationist	Manager
3	Dr. Sister Marie Jessie A.C.	Ph.D. (English)	Educationist	Member Secretary
4	Dr. Sister Maria Rashmi A.C.	Ph.D. (Geography)	Educationist	Correspondent

Grievance Redressal Mechanism Details

Grievance Redressal Cell was established in the year 2010. The provision of Grievance Cell helps the students to handle the difficulties that they face in their daily routine in the Department. The Cell provides the students a 'Suggestion Box' in which they are free to drop their grievances and suggestions. This box is opened by the members of the Cell on completion of one month and grievances are discussed. Appropriate measures are taken to eradicate the genuine grievances and maintain a healthy teaching-learning environment. At times, personal one-to-one counselling is also provided to those in need. The students and their parents are free to contact the members of the Cell directly in case of some urgent need or emergency. The members of the Grievance Redressal Cell of the Department are as given below: Principal : Dr. Sr. Marie Jessie A.C. Head of the Department : Dr. Upasana Singh Teacher In-charge : Ms. Rashmi Sinha Student In-charge : Nominated Phone : 0612-2520726 College Fax : 0612-2531196 Email : info@pwcbed.org

Anti Ragging Mechanism Details

Ragging is a punishable offence. Students found guilty of ragging and/or abetting ragging, within or outside the college premises will be punished in accordance with Punishment suggested by the UGC (in line with Supreme Court directives). Punishment : Depending upon the nature and gravity of the offence as established by the Anti Ragging Committee of the Institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following :

- Suspension from attending classes and academic privileges.
- Withholding/withdrawing scholarship/fellowship and other benefits.
- Debarring from appearing in any test/examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- Suspension/expulsion from the hostel.
- Cancellation of admission.
- Rustication from the institution for a period ranging from 1 to 2 years.
- Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- Fine ranging from Rupees 25,000/- to Rupees 1 lakh.
- Collective punishment : When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

Anti Ragging Committee members of the Department Dr. Sister Marie Jessie A.C. (Principal), Chairperson Dr. Upasana Singh, Member Secretary Ms. Anju Ms. Rashmi Sinha Sister M. Saroj A.C. Dr. Madhumita Mr. Prabhas Ranjan Ms Babli Roy Phone : 0612-2520726 College Fax : 0612-2531196 Email : info@pwcbed.org

Declaration by Competent Authority

Above information is furnished and authenticated by

Signature	Dr Sister Marie Jessie A C
Name (authorized signatory)	Dr Sister Marie Jessie A C
Designation	Principal
Organization	Patna Women's College
Date	2016-10-29

